

SALEM COLLEGE
TRANSFER CREDIT PRE-APPROVAL

Term:

Year:

Student Name:

ID:

Classification:

Transfer School Name, City/St:

Dates of Session(s):

To:

TYPE OF CREDIT:

Semester hours

Quarter hours

Please confirm with your adviser that the courses below are not only transferable but are also the correct courses to take for your degree program (Major, Minor, Gen Ed., Elective). Attach description of each course.

NOTE: Online lab science courses are not acceptable for lab science credit at Salem. You must provide documentation that the course involved an on-site lab in order for a lab science transfer course to be acceptable.

1. This form MUST be completed BEFORE taking a course outside of Salem College.
2. Full-time students may not enroll concurrently at another college, except to take courses at another institution's summer-school program, subject to the residency requirements of their degree program.
3. AFTER course(s) is (are) completed, to receive credit, you MUST request an OFFICIAL transcript be sent to Salem College, Office of the Registrar, 601 S. Church St, Winston-Salem, NC 27101 or registrar@salem.edu.
4. Only courses with grade "C" (2.000) or above are transferable. All transfer credit is recorded as a "P".
5. A maximum of 70 semester hours total may be transferred from a two-year college and 90 hours from a four-year college.

- Transfer Course ID & Title:

Salem Course Equivalent:

Program Director Signature required only if course is not on preapproved list on Self-Service:

- Transfer Course ID & Title:

Salem Course Equivalent:

Program Director Signature required only if course is not on preapproved list on Self-Service:

The above course(s) are approved by:

Student Advisor's Signature:

Date

Registrar:

Date